



## MIDDLE PENINSULA CHESAPEAKE BAY PUBLIC ACCESS AUTHORITY

### MEMORANDUM

**TO:** MPCPPAA  
**FROM:** Lewie Lawrence, Dir of Regional Planning  
**DATE:** September 14, 2006  
**RE:** September 22<sup>th</sup> PAA Meeting

#### MEMBERS

Essex County  
Mr. R. Gary Allen  
*Treasurer*

Town of Tappahannock  
Mr. Gayle Belfield

Gloucester County  
Hon. Louise D. Theberge

King and Queen County  
Mr. Ronald A. Hachey

King William County  
Mr. Frank Pleva  
*Vice Chairman*

Town of West Point  
Mr. Trenton Funkhouser

Mathews County  
Mr. Steve Whiteway  
*Chairman*

This announcement serves as notice to call a meeting of the Public Access Authority on Friday, September 22nd, 2006 at **11:00 a.m.** The meeting will be held in the MPPDC Regional Board Room. Lunch will be provided.

The agenda and related material follow. If you have any questions, please do not hesitate to call or e-mail. I can be reached at 804-758-2311.

#### AGENDA

1. Welcome and Introductions
2. Approval of April 2006 minutes
3. Financial Report
4. Public Comment
5. CELCP update
  - a. Report on CELCP checklist
  - b. SHPO clearance
  - c. Appraisal update
6. VACO insurance premium
  - a. annual costs- how do we pay for it?
  - b. Sign coverage
7. DCBLA sign proposal
8. Browne improvements
  - a. Gravel
  - b. Survey of hunters' preferences
  - c. DOF Spraying for tree growth
9. General Assembly budget bill-PAA Award
10. Barriers to Public Access update
11. Coastal Experience Website project update
12. Probation Program Discussion-
  - a. Assignment of one inmate to PAA holdings for site clean up
  - b. Local recreation improvements requests funneled through the PAA
13. Habitat and Management Principles report for CELCP holdings
14. Working Waterfront Conference and Award Program
15. Other Business-
16. Chairman Observations
17. Next Meeting
18. Adjourn

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**MIDDLE PENINSULA CHESAPEAKE BAY PUBLIC ACCESS AUTHORITY  
MINUTES**

**April 14, 2006**

**Middle Peninsula Planning District Commission  
Saluda, Virginia**

**1. Welcome and Introductions**

The Middle Peninsula Chesapeake Bay Public Access Authority held its meeting in the Middle Peninsula Planning District Commission Board Room in Saluda, Virginia, at 11:30 on April 14, 2006.

Vice Chairman Pleva called the meeting to order. Members and Alternates present were Vice Chairman, Frank Pleva, King William County Administrator; Terri Hale, King William County Assistant Administrator; Ron Hachey, King and Queen County Administrator; Gary Allen, Essex County Administrator; Louise Theberge, Gloucester County Board of Supervisors; Trent Funkhouser, West Point Town Manager; and Jimmy Sydnor, Tappahannock Assistant Town Manager. Also present were Lewis Lawrence, Director of Regional Planning MPPDC; Tom Brockenbrough, Regional Planner MPPDC; and Sara Stamp, Regional Planner MPPDC.

Vice Chairman Pleva welcomed everyone in attendance.

**2. Approval of February Minutes**

Vice Chairman Pleva requested a motion to approve the February Minutes. Ms. Theberge moved that the Minutes be approved; Mr. Allen seconded the motion; motion carried by unanimous vote.

**3. Treasurer's Report**

To date, about \$8,400 has been expended from the BFI funds. Rebuilding the pier at the Browne Tract is estimated to cost \$12,000 to \$14,000. The cost reflects supplies only. There are no charges for labor. The funds from the Middle Peninsula Disability Services Board have been expended on eight two-person hunting stands, two ground accessible hunting huts, as well as some gravel to be placed on site. Mr. Hachey moved to accept the Treasurer's Report subject to audit; Ms. Theberge seconded; motion carried by unanimous vote.

**4. Public Comment**

There were no public comments.

## **5. Gloucester Gazette Public Access Authority Article**

Mr. Lawrence passed around an article in the *Gloucester-Mathews Gazette-Journal* detailing activities and successes of the Authority. The article was compiled from information presented by Chairman Whiteway and Mr. Lawrence at the March meeting of the Middle Peninsula Planning District Commission.

## **6. Report from Gary Heiser – Department of Forestry**

Mr. Lawrence received a report from Gary Heiser of the Virginia Department of Forestry highlighting items of interest to the Authority. The formal plan for the Browne State Forest has not been completed but maps have been prepared. Trails for the two sites can be tied together. The Department of Forestry intends to have a hiking only trail and a trail for bikes and horses on their site. The VDOF plans to have a small parking area established in the fall.

The King William County Department of Parks and Recreation is considering managing a portion of the Sandy Point site owned by the Department of Forestry. This area encompasses 10 – 20 acres of the old recreation site by the dock. Their presence would allow the dock to be open to public use. The VDOF is applying for a VDOT grant to improve the road to the water, which is the most critical aspect for gaining access to the Mattaponi River at the site. The Department had hoped to have the road open by this September but does not expect they will be able to meet this goal. The Virginia Department of Game and Inland Fisheries will allow VDOF to use their duck blind reservation program for reserving blinds once the road is open and demand for the blinds increase.

## **7. Browne Improvement Update**

A series of photos highlighting work recently completed by the inmates and the Middle Peninsula Regional Security Center. Once the walkway across Dragon Run has been completed the inmates will install the hunting stations, work on clearing trails, installing identification placards, and clean up the existing cemetery on the site.

## **8. Road Ending Protocol Update**

Mr. Lawrence showed a map of five sights currently being evaluated as part of the Road Ending Protocol Update. With the exception of the Byrd's Bridge site, all are road ending sites. The Authority has acquired the legal services of John Morris from the firm of Beale, Davidson, Etherington & Morris, P.C. to assist with this project. The Middle Peninsula Planning District Commission has applied for funding under the Rural Transportation Planning Grant Program to continue the next phase of this activity.

## **9. CELCP Update**

With the departure of Julie Bixby from the Coastal Program, nothing on CELCP funding is being coordinated at the state level. Mr. Lawrence has requested contracts from Andy Lacatell at The Nature Conservancy but has yet to receive them. There is no contract on the Haworth Tract. The tract is for 167 acres at a cost of \$155,000. The Department of Forestry is not proceeding on contracts which may result in a situation similar to the Browne Tract where the Authority is asked to settle on property for the Forestry Department. Time is short to complete purchases. NOAA takes about 90 days to approve purchases and purchases must be completed prior to the end of September. The Authority directed Mr. Lawrence to work with Mr. Lacatell to develop the contracts necessary to transfer TNC properties to the Authority.

#### **10. NOAA Section 309 Status**

Mr. Lawrence recently participated in a meeting to develop a 5 year strategic plan for the Coastal Program with respect for the Section 309 Program. The committee ranked the activities of the Authority high on the list of priorities. A suggestion to determine how to create and manage wetlands mitigation opportunities also scored well. A meeting will be held in May to learn more about the competitive funding process.

#### **11. Virginia Outdoors Plan**

DCR has provided draft copies of the Virginia Outdoors Plan to the Middle Peninsula Planning District Commission for review. The Draft report has several omissions such as the new State Park and the Browne Tract. The Access Authority has a unique opportunity to put its strategies into the Plan. These include the top three public access sites already selected by each locality, the strategy for converting road ending sites into access sites, and a second state park site.

#### **12. Budget Amendment Update**

Delegate Morgan has submitted a budget amendment to provide the Authority with an earmark of \$40,000 in the FY08 State Budget. It is not certain the request will be funded although Del. Morgan did request information on the Authority in order to support the funding request.

#### **13. NOAA Fellow Matching Workshop**

The workshop for matching NOAA Fellows will be held in Charleston later this month. Mr. Lawrence will attend. NOAA has done a better job balancing policy versus science based applicants so hopefully the candidate pool will include applicants which are a better fit for the Authority's project. With progress that has been made at the Browne Tract and the

separate grant received for the Coastal Experience web site those items will not be a major project for the Fellow. More activity will focus on developing Management Plans for CELCP acquisitions. There are unresolved issues including where the NOAA Fellow position will be primarily located.

#### **14. VACO Liability Insurance Renewal**

The current charge for liability insurance from VACO is based upon expenditures of the Authority. Mr. Lawrence was able to convince VACO the bulk of the expenditures were the result of pass through funding. The premium charged for liability insurance has been reduced.

#### **15. Chairman's Observations**

Vice Chairman Pleva chose not to comment at this time.

#### **16. Next Meeting**

The next meeting of the Middle Peninsula Chesapeake Bay Public Access Authority will be June 9, 2006 at 11:00 a.m. The meeting will be held at Browne Tract.

#### **17. Adjourn**

Mr. Funkhouser motioned to adjourn, Ms. Theberge seconded; meeting adjourned.

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Frank Pleva, Vice Chairman

# Revenue and Expenditure Report by Element

Middle Peninsula Planning District Commission

Run Date: 9/7/2006

Period 07/01/06 to 08/31/06

Run Time: 10:15:50 am

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32001 PAA Brown /BFI

Project Period 07/31/2004 to 06/30/2010

Element Code & Description	Budget	Prior Year	Current	YTD	Proj Tot	Un/Ovr	% Bud
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## Revenue and Expenditure Report by Element

Middle Peninsula Planning District Commission

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**32001 PAA Brown /BFI**

**Project Period** 07/31/2004 to 06/30/2010

Element Code & Description	Budget	Prior Year	Current	YTD	Proj Tot	Un/Ovr	% Bud
<b>320010 Brown Tract Management</b>							
<b>Revenues</b>							
44010 MPLT/BFI Award	37,500.00	19,894.75	17,605.25	17,605.25	37,500.00	0.00	100.00%
44900 Miscellaneous Income	1,661.00	1,661.00	0.00	0.00	1,661.00	0.00	100.00%
Revenues	39,161.00	21,555.75	17,605.25	17,605.25	39,161.00	0.00	100.00%
<b>Expenses</b>							
54500 Lodging/ Staff Expense	0.00	686.65	0.00	-686.65	0.00	0.00	0.00%
54900 Travel Expense Other	1,133.15	1,133.15	0.00	0.00	1,133.15	0.00	100.00%
56400 Consulting/Contractural S	16,937.55	500.00	-500.00	-500.00	0.00	16,937.55	0.00%
56600 Construction	15,732.95	15,732.95	0.00	0.00	15,732.95	0.00	100.00%
57400 Public Officials Insurance	4,915.00	3,503.00	0.00	1,412.00	4,915.00	0.00	100.00%
Expenses	38,718.65	21,555.75	-500.00	225.35	21,781.10	16,937.55	56.25%
Balance:	442.35	0.00	18,105.25	17,379.90	17,379.90		
Project Revenues:	39,161.00	21,555.75	17,605.25	17,605.25	39,161.00	0.00	100.00%
Project Expense:	38,718.65	21,555.75	-500.00	225.35	21,781.10	16,937.55	56.25%
Project Balance:	442.35	0.00	18,105.25	17,379.90	17,379.90		