




MIDDLE PENINSULA CHESAPEAKE BAY PUBLIC ACCESS AUTHORITY

MEMORANDUM

TO: MPCBPAA

FROM: Lewie Lawrence, Director of Regional Planning 

DATE: October 5, 2011

RE: October 14th PAA Meeting

This announcement serves as notice to call a meeting of the Public Access Authority on Friday, **OCTOBER 14th 2011** at or about **11:00 a.m.** The meeting will be held in the MPPDC Regional Board Room in Saluda.

Following this update the remainder of the meeting will include normal PAA agenda items. If you have any questions, please call (804-758-2311) or e-mail (LLawrence@mppdc.com) me at your convenience.

AGENDA

1. Welcome and Introductions
2. Approval of August 2011 Minutes
3. Financial Report
4. Public Comment
5. Presentation by Capt Alan Alexander- Eco Tourism Proposal for PAA lands
6. Discussion- Middle Peninsula Shallow Water Dredging and Regional Sediment Management Plan and User Guide to Dredging in Tidewater Virginia
7. Announcement of Working Waterfront Coalition proposal funded
 - a. Defining what is a working waterfront?
 - b. What tools are needed to protect and manage working waterfronts?
 - c. Perrin River Commercial Seafood Harbor Master Plan
8. Update on Legal Issue: CELCP ROW
9. Other Business
10. Chairman Observations
11. Next Meeting
12. Adjourn

MEMBERS

Essex County

Mr. David S. Whitlow

Gloucester County

Hon. Louise Theberge
Chairman

King and Queen County

Hon. Doris H Morris

King William County

Mr. Trenton Funkhouser

Mathews County

Mr. Steve Whiteway

Middlesex County

Hon. Carlton Revere
Vice Chairman

Town of Tappahannock

Mr. G. Gayle Belfield, Jr.

Town of Urbanna

Vacant

Town of West Point

Bill Porter

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MIDDLE PENINSULA CHESAPEAKE BAY PUBLIC ACCESS AUTHORITY MINUTES

August 5th , 2011

Middle Peninsula Planning District Commission
Saluda, Virginia

1. Welcome and Introductions

The Middle Peninsula Chesapeake Bay Public Access Authority held its meeting in the Middle Peninsula Planning District Commission Board Room in Saluda, Virginia, at 11 a.m. on April 8, 2011.

2. **Special Election:** Due to PAA officer vacancies, nominations were taken from the floor to fill the a vacancy for Vice Chairman. Honorable Carlton Revere was nominated and elected Vice Chair of the PAA.

Vice Chairman Carlton Revere called the meeting to order. Members and Alternates present were David S. Whitlow, Essex County Administrator; Scott Lucchesi, King William County Alternate; Carlton Revere, Middlesex County Board of Supervisors; Jimmy Sydnor, Town of Tappahannock, Steve Whiteway Mathews County, and John Edwards and Holly McGowan Town of West Point. Also present were Lewis Lawrence, Acting Executive Director of the Middle Peninsula Planning District Commission; Scott Hardaway, Virginia Institute of Marine Sciences; Doug Stamper, US Army Corps of Engineers; Mark Mansfield, US Army Corps. Joe Schumacher US Rep. Rob Wittman's office, Keith Ruse, Clyde Stewart, Al Muller of Middlesex County.

2. Approval of April 2011 Minutes

Vice Chairman Revere requested a motion to approve the April 2011 minutes. Mr. Whitlow moved that the minutes be approved. Mr. Whiteway seconded the motion. Motion carried by unanimous vote.

3. Financial Report

Vice Chairman Revere requested a motion to approve the April 2011 Revenue and Expenditure Report. Mr. Whitlow moved that the Report be approved. Mr. Sydnor seconded the motion. Motion carried by unanimous vote.

4. Public Comment

Mr Kidwell who resides on Hunting Creek in Middlesex County commented on the need for dredging solutions for non ACE maintained creeks and channels.

5. Update- Middle Peninsula Shallow Water Dredging and Regional Sediment Management Plan

Mr. Lawrence provided a quick overview of the purpose of the Shallow Water Dredging and Regional Sediment Management study. Mr. Mark Mansfield and Douglas Stamper from the Army Corps of Engineers then discussed outcomes of the study and factors considered within the study: (1) cost considerations, (2) how to coordinate projects, (3) funding scenarios. Next Mr. Stamper explained the cost basis for various dredging maintenance and shore line management projects. Mr Stamper then explained how various projects could be joined together for cost savings. Mr. Mark Mansfield closed with a report on various funding strategies. ACE staff offered to attend local meeting to present the study result.

6. Update on Legal Issue: CELCP ROW Moved to the last item on the agenda

Mr. Lawrence explained that in proceeding with legal counsel, Katona has drafted and sent a letter to Mr. Norman’s counsel. Mr. Lawrence also reviewed the answer and grounds of defense for a case in King & Queen.

7. Update on Hall Donation

Mr. Lawrence reported that an application requesting technical assistance from the U.S. National Parks Service has been submitted to assist with the development of a use plan for the Hall donation.

8. Pending Public Access and Working Waterfront Grants

A. Perrin River Commercial Seafood Harbor Master Plan. Mr. Lawrence provided an update that the Virginia Sea Grant- Marine Advisory Service funded project would start in October and that staff would be coordinating with local watermen and staff from the Gloucester Planning Department.

B. Rural Chesapeake Bay Working Waterfront Coalition. Mr. Lawrence explained that the Northern Neck PDC, Accomack North Hampton PDC, and the Middle Peninsula PDC in partnership with the Middle Peninsula Chesapeake Bay Public Access Authority have submitted an application requesting funding to create a rural forum to discuss working waterfront issues.

C. Seafood Exchange: USDA. Mr. Lawrence advised that an application has been submitted to USDA requesting federal funds to create a virtual seafood market exchange system. The system will connect buyers and sellers of seafood.

9 . Update on Legal Issue: CELCP ROW Moved to the last item on the agenda

MPCBPAA CLOSED SESSION

Officer Carlton Revere requested a motion to go into closed meeting. Stephen Whiteway moved that the Middle Peninsula Chesapeake Bay Public Access Authority convene in closed session to discuss probable litigation permitted by Virginia Code §2.2-3711(A)(7). David Whitlow seconded the motion; motion carried.

Officer Carlton Revere took Roll Call vote.

David Whitlow (Aye)	Scott Lucchesi (Aye)
Stephen Whiteway (Aye)	Carlton Revere (Aye)
John Edwards, Jr. (Aye)	Jimmy Sydnor (Aye)

Officer Carlton Revere requested a motion to return to open session. David Whitlow moved to return to open session. John Edwards, Jr. seconded the motion; motion carried.

Officer Carlton Revere took Roll Call vote.

David Whitlow (Aye)	Scott Lucchesi (Aye)
Stephen Whiteway (Absent)	Carlton Revere (Aye)
John Edwards, Jr. (Aye)	Jimmy Sydnor (Aye)

David Whitlow moved that the MPCBPAA certify that to the best of each member's knowledge: (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body. Scott Lucchesi seconded the motion; motion carried.

Officer Carlton Revere, took Roll Call vote.

David Whitlow (Aye)

Scott Lucchesi (Aye)

Stephen Whiteway (Absent)

Carlton Revere (Aye)

John Edwards, Jr. (Aye)

Jimmy Sydnor (Aye)

10. Other Business

None

11. Chairman Observations

None

12. Next Meeting

The next meeting of the Middle Peninsula Chesapeake Bay Public Access Authority is scheduled for Thursday, October 14, 2011 at 11:00am

13. Adjournment

Chairman Theberge requested a motion to adjourn the meeting. Mr. Revere moved that the motion be approve; Mr. Funkhouser, seconded the motion. Meeting was adjourned.

Revenue and Expenditure Report by Project

Middle Peninsula Planning District Commission

Run Date: 10/11/2011
Run Time: 11:14:59 am
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Period 07/01/11 to 09/30/11

Project Code & Description	Budget	Prior Year	Current	YTD	Proj Tot	Un/Ovr	% Bud
32007 PAA Administration					Project Period 07/01/2007 to 06/30/2012		
Revenues							
41700 VDCR	75,900.00	75,900.00	0.00	0.00	75,900.00	0.00	100.00%
44010 MPLT/BFI Award	12,160.27	12,160.27	0.00	0.00	12,160.27	0.00	100.00%
44012 PAA Prior Year's Un	9,782.58	-17,188.92	0.00	26,971.50	9,782.58	0.00	100.00%
44200 Interest Income	8.15	7.21	0.00	0.20	7.41	0.74	90.92%
44300 PAA Hunting License	4,150.00	3,450.00	150.00	175.00	3,625.00	525.00	87.35%
44900 Miscellaneous Incom	1,342.25	1,342.25	1,200.00	1,200.00	2,542.25	-1,200.00	189.40%
Revenues	103,343.25	75,670.81	1,350.00	28,346.70	104,017.51	-674.26	100.65%
Expenses							
50000 SALARIES	18,727.66	16,802.66	0.00	0.00	16,802.66	1,925.00	89.72%
50500 FRINGE BENEFITS	6,246.16	5,591.67	0.00	0.00	5,591.67	654.49	89.52%
52251 website	91.51	91.51	0.00	0.00	91.51	0.00	100.00%
53100 Equipment	57.54	57.54	0.00	0.00	57.54	0.00	100.00%
53400 Office Supplies	2,335.32	2,335.32	0.00	0.00	2,335.32	0.00	100.00%
53500 Meeting Supplies	4,058.18	1,471.66	0.00	0.00	1,471.66	2,586.52	36.26%
54100 Private Mileage	385.19	489.69	0.00	0.00	489.69	-104.50	127.13%
54500 Lodging/ Staff Expen	93.68	152.32	0.00	0.00	152.32	-58.64	162.60%
54900 Travel Expense Other	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00%
55150 Subscriptions/Publica	29.95	29.95	0.00	0.00	29.95	0.00	100.00%
55300 Conferences	325.00	940.25	0.00	0.00	940.25	-615.25	289.31%
56300 Legal Services	13,960.69	10,362.63	195.44	1,950.44	12,313.07	1,647.62	88.20%
56400 Consulting/Contractur	22,379.55	13,749.08	0.00	0.00	13,749.08	8,630.47	61.44%
56600 Construction	2,694.21	694.21	0.00	0.00	694.21	2,000.00	25.77%
56700 Contractural Other	500.00	500.00	0.00	0.00	500.00	0.00	100.00%
57100 Postage	154.00	169.95	0.00	0.00	169.95	-15.95	110.36%
57300 Promotion/Advertisin	47.50	47.50	0.00	0.00	47.50	0.00	100.00%
57400 Public Officials Insur	5,472.00	5,472.00	0.00	1,264.00	6,736.00	-1,264.00	123.10%
57500 Miscellaneous Other	6,363.58	6,363.58	0.00	0.00	6,363.58	0.00	100.00%
59700 INDIRECT COSTS	11,768.29	10,349.29	0.00	0.00	10,349.29	1,419.00	87.94%
Expenses	97,690.01	75,670.81	195.44	3,214.44	78,885.25	18,804.76	80.75%
Project Revenues:	103,343.25	75,670.81	1,350.00	28,346.70	104,017.51	-674.26	100.65%
Project Expenses:	97,690.01	75,670.81	195.44	3,214.44	78,885.25	18,804.76	80.75%
Project Balance:	5,653.24	0.00	1,154.56	25,132.26	25,132.26		