

AGENDA

MIDDLE PENINSULA CHESAPEAKE BAY PUBLIC ACCESS AUTHORITY

June 11, 2004

**Middle Peninsula Planning District Commission
Saluda, Virginia**

- 1. Welcome and Introductions**
- 2. Approval of April Minutes**
- 3. Treasurer's Report**
- 4. Public Comment**
- 5. Update on Liability Insurance**
- 6. Browne Tract Survey**
- 7. Update on the Browne Tract Management Plan- (preliminary draft framework attached)**
- 8. CELP Report**
- 9. Review of Draft Logo Design**
- 10. Discussion of Middle Peninsula State Park**
- 11. Other Business**
- 12. Chairman's Observations**
- 13. Next Meeting – August 13, 2004**
- 14. Adjourn**

Middle Peninsula Chesapeake Bay Public Access Authority

Minutes
April 9, 2004

The Middle Peninsula Chesapeake Bay Public Access Authority held its meeting in the Middle Peninsula Planning District Commission Regional Board Room at noon in Saluda, Virginia, on April 9, 2004. Members present were Vice Chairman Frank Pleva, King William County Administrator; Ron Hachey, King and Queen County Administrator; Terri Hale, King William County Assistant Administrator; Trenton Funkhouser, Town Manager of West Point; Louise Theberge, Gloucester County Board of Supervisors; Lewis Lawrence, Director of Regional Planning MPPDC; David Fuss, Program Director of Dragon Run Special Area Management Program MPPDC; and Rose Lewis, Secretary MPPDC.

Vice Chairman Pleva welcomed everyone in attendance.

Vice Chairman Pleva requested a motion to approve the February 13, 2004 Minutes. Louise Theberge moved that the Minutes be approved with the edited corrections by Ron Hachey. Ron Hachey seconded the motion; motion carried.

Vice Chairman Pleva requested Lewis to review the March Financial Report. Lewis reviewed the March Financial Report with Revenues totaling \$437,500 and Expenses \$400,000. Ending Balance totaling \$37,500.

There were no public comments.

Report on PAA Update Report

Lewis reviewed activities of the Middle Peninsula Chesapeake Bay Public Access Authority from July 2003 to the present time. A newsletter summarizing the activities was mailed to the County Administrators and Town Managers to be distributed to their individual Board of Supervisors and Town Council members.

For each month, two activities were noted. One activity from each month are: In 2003: **July**-developed a draft public access standards framework plan. **August**-developed a draft strategy for the acquisition of the Brown Tract located in King and Queen County and Essex County that is split by the Dragon Run. **September**-two contracts were executed and signed to secure funds for the purchase of the Brown Tract. **October**-consulted with Delegate Harvey Morgan regarding the potential funding from the General Assembly for the Middle Peninsula Chesapeake Bay Public Access Authority. **November**-notification was received from BFI for funding approval from Billy Mills, BFI Restoration Committee Member, for Brown Tract improvements. **December**-the Brown Tract was acquired for \$365,000 and the Public Access Authority toured the Brown Tract. In 2004: **January**-Consulted with Julie Bixby, Virginia Coastal Program, concerning the potential for utilizing 306A NOAA funding to assist Mathews County with funds for New Point Light House improvements. **February**-Convened the Brown Tract Management Team meeting to discuss potential site uses and begin discussion of its management plan. **March**-Reviewed draft public access mobility access maps for the development of a Middle Peninsula Mobility Study.

Report on Letters to BFI and MPLT

At the last meeting, Ron Hachey suggested that the MPCBPAA send a letter of thanks to the Middle Peninsula Land Trust and BFI for their award of \$37,500. A letter of thanks from Chairman Whiteway was sent on February 23, 2004 to Mrs. Mary Helen Morgan, President of the Middle Peninsula Land Trust, and Mr. Carlton Dudding, BFI Mitigation Account Committee.

Discussion of Draft Logo

Lewis consulted with Wendy Wells, Bay School of the Arts in Mathews County, to initiate the logo contest for the schools in the Middle Peninsula. Lewis said that all of the schools (middle and high schools) in the Middle Peninsula had the opportunity to submit logs for the MPCBPAA but only West Point submitted drawings from an eight-grader and a twelfth grader. Billy Mills, BFI Restoration Committee Member, also submitted a drawing.

A discussion was held about the three logos. Drawing #1 was the logo decided upon with ideas to enhance the drawing with a watermark and include the wording of the MPCBPAA around the drawing. Lewis agreed to have a graphic artist look at the drawing and have a draft for the next meeting.

Louise Theberge suggested that an award be given to the individual of the drawing. Lewis suggested a \$25 savings bond and Louise suggested a \$25 gift certificate. It was agreed that it would be a \$25 gift certificate. The type of certificate has not been agreed upon.

Review of Draft Mobility Maps and Relations to Public Access Standards

A grant was awarded to the PDC Coastal Technical Assistance Program from DEQ and to the PDC's Rural Transportation Program from VDOT to fund a mobility study for the region. The study will focus on the extent of various mobility and recreational initiatives within the Middle Peninsula. Lewis distributed draft maps of each of the counties in the Middle Peninsula. On each map symbols indicated boat ramps, kayak locations, and assorted other recreational amenities. Chris DeWitt, VHB, is conducting the study. He will be visiting each of the counties for public meetings to have their input in the study.

Update on "Brown Tract" Management Plan

Lewis gave an update on the development of the Management Plan from the Management Team Meeting.

Lewis distributed a Brown Tract map showing conceptual horse riding trail, a walking trail for individuals, and duck hunting area. The tract is currently being surveyed. Lewis said that he had been in consultation via phone with John Catlett, Principal of Sands Anderson Marks & Miller Law Firm, regarding a Brown Tract out parcel consisting of 2.06 acres.

Ron Hachey, King and Queen County Administrator, asked whether there would be parking and bathroom facilities on the Brown Tract. Lewis told him that plans have not been made as of yet as to where the parking and bathrooms will be in the Tract. Frank Pleva, King William County Administrator, expressed an interest as to the location of the bathrooms because the public has the tendency to abused bathroom facilities in parks and they can become very uncomfortable looking to the eyes.

Update on New Point Light Application

Lewis said that all of the paperwork needed for the New Point Light House application has been submitted. Now, we are just waiting funding approval from NOAA.