



MIDDLE PENINSULA CHESAPEAKE BAY PUBLIC ACCESS AUTHORITY

MEMORANDUM

TO: MPCPPAA
FROM: Lewie Lawrence, Dir of Regional Planning
DATE: February 5, 2007
RE: February 9th PAA Meeting

MEMBERS

Essex County
Mr. R. Gary Allen
Treasurer

Town of Tappahannock
Mr. Gayle Belfield

Gloucester County
Hon. Louise D. Theberge

King and Queen County
Mr. Ronald A. Hachey

King William County
Mr. Frank Pleva
Vice Chairman

Town of West Point
Mr. Trenton Funkhouser

Mathews County
Mr. Steve Whiteway
Chairman

This announcement serves as notice to call a meeting of the Public Access Authority on Friday, February 9th, 2007 at **11:00 a.m.** The meeting will be held in the MPPDC Regional Board Room. Lunch will be provided.

The agenda and related material follow. If you have any questions, please do not hesitate to call or e-mail. I can be reached at 804-758-2311.

AGENDA

1. Welcome and Introductions
2. Approval of December Minutes
3. Financial Report
4. Public Comment
5. Report on Dragon Run Steering Committee Recommendations for Conservation Holdings – Sara Stamp MPPDC
6. VACO insurance premium
7. DCBLA sign project
8. Browne improvements
 - a. Canoe Stand- Launch Ladder
 - b. Results of Survey of hunters' preferences
 - c. Wood Duck Box- Habitat Improvement Project \$300
9. General Assembly Update
 - a. Budget Amendment
 - b. Legislative Update
10. TNC Land Donation Opportunity: King William, Mathews, Gloucester
11. CELCP update
12. Other Business-
13. Chairman Observations
14. Next Meeting
15. Adjourn

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**MIDDLE PENINSULA CHESAPEAKE BAY PUBLIC ACCESS AUTHORITY
MINUTES**

December 8, 2006

**Middle Peninsula Planning District Commission, Saluda, VA and
Lowery's Restaurant, Tappahannock, VA (Joint Meeting with Northern Neck PAA)**

1. Welcome and Introductions (Saluda, VA)

The Middle Peninsula Chesapeake Bay Public Access Authority held its meeting both in the Middle Peninsula Planning District Commission Board Room in Saluda, Virginia at 11:00am and at Lowery's Restaurant in Tappahannock, VA at 12:30pm on December 8, 2006.

Chairman Whiteway called the meeting to order. Members and Alternates present were Gary Allen, Essex County Administrator; Frank Pleva, King William County Administrator; Trenton Funkhouser, West Point Town Manager; Also present were Lewis Lawrence, MPCBPAA Staff; Dan Kavanagh, Director of Middle Peninsula Planning District Commission (MPPDC); and Sara Stamp, Special Area Management Plan (SAMP) Director of MPPDC.

2. Gloucester Shenk Acquisition

Mr. Lawrence outlined the characteristics of the Shenk property, a 14-acre waterfront parcel that was gifted to the PAA by J. Donald and Jewell Shenk. Mr. Lawrence also explained the "Resolution of the Board of Directors of the MPCBPAA Authorizing Accepting Gift of Real Property...", which was drafted to permit the PAA authority to accept the Shenk Property and all future gifted parcels. Chairman Whiteway requested a motion to approve the Resolution. Mr. Allen moved that the Resolution be approved. Mr. Pleva seconded the motion. Motion carried by unanimous vote.

3. Adjournment to Tappahannock

Chairman Whiteway requested a motion to adjourn the meeting to Tappahannock for a joint meeting of the Northern Neck PAA and the MPCBPAA. Mr. Funkhouser moved that the meeting be adjourned to Tappahannock. Mr. Pleva seconded the motion. Motion carried by unanimous vote.

4. Welcome and Introductions (Tappahannock, VA)

Chairman Whiteway called the meeting to order. Members and Alternates present from the MPCBPAA were Gary Allen, Essex County Administrator; Frank Pleva, King William County Administrator; Trenton Funkhouser, West Point Town Manager; Invited Guest from the Northern Neck Public Access Authority, Delegate Harvey Morgan, John Morris, Beal Davidson, Etherington & Morris, and John Catlett, Sand Anderson Marks and Miller.

Also present were Lewis Lawrence, MPCBPAA Staff; Dan Kavanagh, Director of Middle Peninsula Planning District Commission (MPPDC); and Sara Stamp, Special Area Management Plan (SAMP) Director of MPPDC.

5. Presentation by John Morris (Beale, Davidson, Etherington & Morris, P.C.) of findings of VDOT *Landing and Road Ending Acquisitions* report

Mr. Morris reported on the process which led to the creation of the *Landing and Road Ending Acquisitions* report, complexities associated with the history of the five different landings (Roane Point, Lower Guinea, Ferry, China Ferry, and Byrd's Bridge Landing) researched for the report, specifics of the report's findings, and potential solutions to the problems with fee simple and prescriptive easement conveyance on the five properties.

Delegate Morgan offered to introduce legislation to address some of the concerns identified in the report. It was the consent of both Authorities to have Mr Morris work with Delegate Morgan and Whitman to craft legislative solutions.

Delegate Morgan agreed to introduce a budget amendment to continue financial support of the Authorities.

It was requested that there be future joint meetings between the NNPA and MPCBPAA.

6. Adjourn

Chairman Whiteway requested a motion that the meeting be adjourned. Mr. Funkhouser moved that the motion be approved; Mr. Pleva seconded the motion. Meeting was adjourned.

Steve Whiteway

Revenue and Expenditure Report by Element

Middle Peninsula Planning District Commission

Run Date: 02/05/2007

Period 07/01/06 to 01/31/07

Run Time: 3:06:06 pm

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32001 PAA Administration

Project Period 7/31/2004 to 6/30/2010

Element Code & Description	Budget	Prior Year	Current	YTD	Proj Tot	Un/Ovr	% Bud
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Revenue and Expenditure Report by Element

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32001 PAA Administration

Project Period 7/31/2004 to 6/30/2010

Element Code & Description	Budget	Prior Year	Current	YTD	Proj Tot	Un/Ovr	% Bud
Revenues							
41900 VDHR	20,000.00	0.00	0.00	20,000.00	20,000.00	0.00	100.00%
Revenues	20,000.00	0.00	0.00	20,000.00	20,000.00	0.00	100.00%
Balance:	20,000.00	0.00	0.00	20,000.00	20,000.00		

320010 Brown Tract Management

Revenues

44010 MPLT/BFI Award	37,500.00	19,894.75	0.00	17,605.25	37,500.00	0.00	100.00%
44900 Miscellaneous Income	1,661.00	1,661.00	0.00	0.00	1,661.00	0.00	100.00%
Revenues	39,161.00	21,555.75	0.00	17,605.25	39,161.00	0.00	100.00%

Expenses

53400 Office Supplies	0.00	0.00	0.00	204.06	204.06	-204.06	0.00%
53500 Meeting Supplies	0.00	0.00	-151.05	0.00	0.00	0.00	0.00%
54500 Lodging/ Staff Expense	0.00	686.65	-22.50	-686.65	0.00	0.00	0.00%
54900 Travel Expense Other	1,133.15	1,133.15	0.00	0.00	1,133.15	0.00	100.00%
55150 Subscriptions/Publication	0.00	0.00	10.00	10.00	10.00	-10.00	0.00%
55200 Workshops	0.00	0.00	-345.00	0.00	0.00	0.00	0.00%
56300 Legal Services	0.00	0.00	-1,346.37	1,625.00	1,625.00	-1,625.00	0.00%
56400 Consulting/Contractural S	16,937.55	500.00	0.00	2,225.00	2,725.00	14,212.55	16.09%
56600 Construction	15,732.95	15,732.95	0.00	686.71	16,419.66	-686.71	104.36%
57400 Public Officials Insurance	4,915.00	3,503.00	-1,412.00	0.00	3,503.00	1,412.00	71.27%
57500 Miscellaneous Other	0.00	0.00	-100.00	0.00	0.00	0.00	0.00%
Expenses	38,718.65	21,555.75	-3,366.92	4,064.12	25,619.87	13,098.78	66.17%
Balance:	442.35	0.00	3,366.92	13,541.13	13,541.13		

320011 MPDSB SAG

Revenues

43010 MPDSB SAG	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	100.00%
Revenues	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	100.00%

Expenses

53100 Equipment	4,557.65	4,557.65	0.00	0.00	4,557.65	0.00	100.00%
56600 Construction	442.35	442.35	0.00	0.00	442.35	0.00	100.00%
Expenses	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	100.00%
Balance:	0.00	0.00	0.00	0.00	0.00		

320012 FY07 PAA Administration

Expenses

53400 Office Supplies	0.00	0.00	75.45	75.45	75.45	-75.45	0.00%
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Revenue and Expenditure Report by Element

Middle Peninsula Planning District Commission

Run Date: 02/05/2007

Period 07/01/06 to 01/31/07

Run Time: 3:06:06 pm

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32001 PAA Administration

Project Period 7/31/2004 to 6/30/2010

Element Code & Description	Budget	Prior Year	Current	YTD	Proj Tot	Un/Ovr	% Bud
53500 Meeting Supplies	0.00	0.00	151.05	151.05	151.05	-151.05	0.00%
54500 Lodging/ Staff Expense	0.00	0.00	22.50	22.50	22.50	-22.50	0.00%
56300 Legal Services	0.00	0.00	2,971.37	2,971.37	2,971.37	-2,971.37	0.00%
57400 Public Officials Insurance	0.00	0.00	1,412.00	1,412.00	1,412.00	-1,412.00	0.00%
57500 Miscellaneous Other	0.00	0.00	100.00	100.00	100.00	-100.00	0.00%
Expenses	0.00	0.00	4,732.37	4,732.37	4,732.37	-4,732.37	0.00%
Balance:	0.00	0.00	-4,732.37	-4,732.37	-4,732.37		
Project Revenues:	64,161.00	26,555.75	0.00	37,605.25	64,161.00	0.00	100.00%
Project Expense:	43,718.65	26,555.75	1,365.45	8,796.49	35,352.24	8,366.41	80.86%
Project Balance:	20,442.35	0.00	-1,365.45	28,808.76	28,808.76		