



## MIDDLE PENINSULA CHESAPEAKE BAY PUBLIC ACCESS AUTHORITY

### MEMORANDUM

**TO:** MPCPPAA  
**FROM:** Lewie Lawrence, Dir of Regional Planning  
**DATE:** February 3, 2006  
**RE:** December PAA Meeting

This announcement serves as notice to call a meeting of the Public Access Authority on Friday, February 10th, 2006 at **11:30 a.m.** The Local Government Administrators meeting is scheduled to run late, so we have pushed back the start time for the PAA meeting. The meeting will be held in the MPPDC Board Room. Lunch will be provided.

The agenda and related material follow. I call your attention to the Browne Tract Improvement Plan. Arrangements are being finalized to begin work on the attached schedule. If you have any questions, please do not hesitate to call or e-mail. I can be reached at 804-758-2311.

### AGENDA REVISED

1. Welcome and Introductions
2. Approval of December 2005 minutes
3. Financial Report
4. Public Comment
5. Browne Improvements Plan- see attachment
6. Road Ending Protocol - RFQ issued
7. CELCP Update
  - a. CELCP Land Acquisition
  - b. Contract
  - c. Herrin Potential Acquisition
8. Browne Tract
  - a. Report on Browne Hunting Usage
  - b. MPDSB Grant Proposal – Partial funding received
9. NOAA Section 309 Status
10. Budget Amendment Language
11. VACO Liability Renewal Check List
12. Other Business-
13. Chairman Observations
14. Next Meeting
15. Adjourn

#### MEMBERS

##### Essex County

Mr. R. Gary Allen  
*Treasurer*

##### Town of Tappahannock

Mr. Gayle Belfield

##### Gloucester County

Hon. Louise D. Theberge

##### King and Queen County

Mr. Ronald A. Hachey

##### King William County

Mr. Frank Pleva  
*Vice Chairman*

##### Town of West Point

Mr. Trenton Funkhouser

##### Mathews County

Mr. Steve Whiteway  
*Chairman*

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**MIDDLE PENINSULA CHESAPEAKE BAY PUBLIC ACCESS AUTHORITY  
MINUTES**

**December 9, 2005  
Middle Peninsula Planning District Commission  
Saluda, Virginia**

**1. Welcome and Introductions**

The Middle Peninsula Chesapeake Bay Public Access Authority held its meeting in the Middle Peninsula Planning District Commission Board Room in Saluda, Virginia, at 11:00 on December 9, 2005.

Chairman Whiteway called the meeting to order. Members and Alternates present were Chairman, Stephen Whiteway, Mathews County Administrator; Vice Chairman, Frank Pleva, King William County Administrator; and Ron Hachey, King and Queen County Administrator. Also present were Lewis Lawrence, Director of Regional Planning MPPDC; Tom Brockenbrough, Regional Planner MPPDC; and Sara Stamp, Regional Planner MPPDC.

Chairman Whiteway welcomed everyone in attendance.

**2. Approval of October Minutes**

Chairman Whiteway requested a motion to approve the October Minutes. Mr. Pleva moved that the Minutes be approved; Mr. Hachey seconded the motion; motion carried by unanimous vote.

**3. Treasurer's Report**

The Treasurer's Report was reviewed by Mr. Lawrence. There were no expenditures during the reporting period. Mr. Hachey moved to accept the Treasurer's Report subject to audit; Mr. Pleva seconded; motion carried by unanimous vote.

**4. Public Comment**

There were no public comments.

## **5. Old Business**

Mr. Lawrence reported the grant has been received from the Virginia Coastal Management Program for the development of the Coastal Experience Web Site. Mr. Lawrence is currently negotiating the Scope of Work with Vanguard Web Studios, which has been contracted to provide assistance.

## **6. Road Ending Protocol**

Mr. Lawrence informed the Authority he has just received the contract from the State for the grant to develop protocols for transferring VDOT road ending sites to the Authority or a member locality. The grant closes on September 30, 2006 but Mr. Lawrence feels it may be extended as there was a two month delay in receiving the contract. He is looking to hire an attorney specializing in VDOT acquisitions to work on this project.

## **7. CELCP Update**

The Department of Environmental Quality has received the funds for CELCP acquisitions. The Authority is in line to close on the Haworth property in King and Queen County once a match for the purchase has been obtained. The Middle Peninsula Land Trust has offered to pay for another appraisal on the Spencer Tract in Gloucester County.

NOAA intends to establish a competitive CELCP Program. This would differ from the current CELCP which was the result federal earmark for land acquisition in the area. The Virginia Coastal Zone Management Program would like to apply for another \$1 million and has inquired about partnering with the Authority to acquire additional lands in the Dragon Run Watershed. Discussion focused on if the Authority will have enough property on Dragon Run and whether or not other watersheds, such as the Piankatank, the Mattaponi, or the Pamunkey could be incorporated into the CELCP application. Mr. Lawrence will inquire if NOAA is interested in extending to other watersheds but noted scoring of applications will be weighted towards ecologically sensitive watersheds. Ms. Stamp indicated that if the application is limited to the Dragon Run Watershed, then the Dragon Run SAMP may be a more appropriate vehicle for working with NOAA on the application.

## **8. Browne Tract**

Mr. Lawrence reported on user conflicts experienced by hunters at the Browne Tract. He has implemented a zone policy on the property whereby hunters sign in when entering the property and indicate where they will be hunting in order to avoid conflicts with other hunters. He will survey registrants at the end of hunting season to determine how well the program has worked.

A site visit to the Browne Tract was conducted with representatives of the state and other coastal planning district commissions. Access to the property was limited by a chain across the gate of one of the local hunt clubs. Mr. Lawrence contacted the club to clear up any uncertainties over ownership of the gate and the access road and the chain was subsequently removed.

Mr. Lawrence has submitted an application for funding from the Middle Peninsula Disability Services Board to improve access for the handicapped at the Browne Tract. If funded, the project will provide funds for parking and trail improvements as well as two handicapped accessible hunting stands. The DSB will make it's funding decision in January.

## **9. Dragon Run Steering Committee Public Access Policy Paper**

The Dragon Run Steering Committee hired Yellow Wood Associates, Inc. to evaluate sustainable economic development of the natural resource base in the Dragon Run Watershed. Ms. Stamp has a copy of the report on cd for those who are interested in reviewing it.

## **10. Wetlands Banking**

It was noted that some governments in the Shenandoah Valley are generating funds through wetlands banks. There may be a role for the Authority in this area for some of the road ending sites. Mr. Lawrence will investigate whether Coastal 309 funds can be used for this purpose.

## **11. Other Business**

Mr. Lawrence reported he had requested Delegate Morgan propose a budget amendment providing funds to the Authority as well as the Northern Neck Public Access Authority.

The Department of Forestry property at Sandy Point was discussed with respect to the possibility of providing some technical assistance to the Department for public access.

The Nature Conservancy has approached Mr. Lawrence to inquire if the Authority or one of the member localities would be interested in properties in the region. TNC has been discussing a 40 acre wetlands site on Hoskins Creek with H. Warshow & Sons, Inc. The site is part of the company property which is being divested. TNC also wants to gauge the interest in the New Point property as they may be acquiring additional lands in the area.

Mr. Hachey inquired on the possibility of going ahead and using some of the BFI funds at the Browne Tract to work on preparing a parking site or repairing the pedestrian bridge. Mr. Lawrence replied it is possible to expend the funds now although he is hoping to leverage those funds with the next round of available grant funds in order to maximize the potential for the BFI funds.

## **12. Chairman's Observations**

Chairman Whiteway chose not to comment at this time.

## **13. Next Meeting**

The next meeting of the Middle Peninsula Chesapeake Bay Public Access Authority will be February 10, 2006 at 11:00 a.m.

## **14. Adjourn**

Mr. Pleva motioned to adjourn, Mr. Hachey seconded; meeting adjourned.

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Frank Pleva, Vice Chairman

## Revenue and Expenditure Report by Element

Middle Peninsula Planning District Commission  
 Fiscal Year: 2006  
 Period 07/01/05 to 01/31/06

Run Date: 02/08/2006  
 Run Time: 11:43:31 am  
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32001 PAA Brown /BFI Project Period 07/31/2004 to 06/30/2010

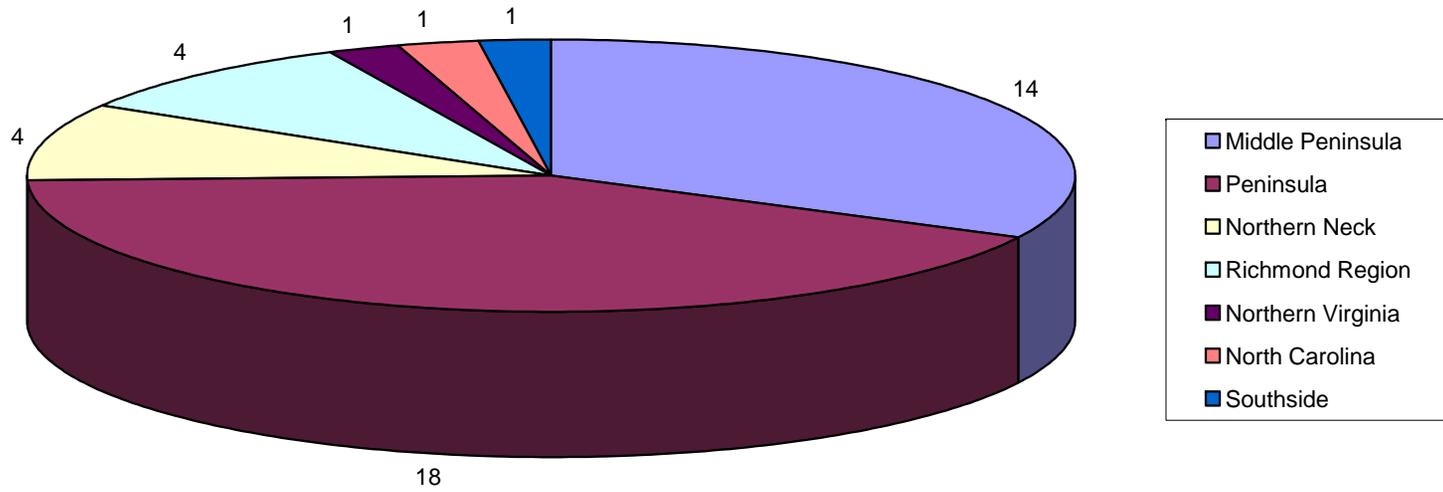
Element Code & Description	Budget	Prior Year	Current	YTD	Proj Tot	Un/Ovr	% Bud
<b>320010 Brown Tract Management</b>							
<b>Revenues</b>							
44010 MPLT/BFI Award	37,500.00	2,528.65	0.00	34,971.35	37,500.00	0.00	100.00%
44900 Miscellaneous Income	0.00	1,661.00	0.00	0.00	1,661.00	-1,661.00	0.00%
Revenues	37,500.00	4,189.65	0.00	34,971.35	39,161.00	-1,661.00	104.43%
<b>Expenses</b>							
54500 Lodging/ Staff Expense	0.00	686.65	0.00	0.00	686.65	-686.65	0.00%
56400 Consulting/Contractual S	35,575.00	0.00	0.00	0.00	0.00	35,575.00	0.00%
57400 Public Officials Insuranc	1,925.00	3,503.00	0.00	0.00	3,503.00	-1,578.00	181.97%
Expenses	37,500.00	4,189.65	0.00	0.00	4,189.65	33,310.35	11.17%
Balance:	0.00	0.00	0.00	34,971.35	34,971.35		
<b>320011 MPDSB SAG</b>							
<b>Revenues</b>							
43010 MPDSB SAG	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00%
Revenues	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00%
<b>Expenses</b>							
53100 Equipment	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00%
Expenses	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00%
Balance:	0.00	0.00	0.00	0.00	0.00		
Project Revenues:	42,500.00	4,189.65	0.00	34,971.35	39,161.00	3,339.00	92.14%
Project Expense:	42,500.00	4,189.65	0.00	0.00	4,189.65	38,310.35	9.86%
Project Balance:	0.00	0.00	0.00	34,971.35	34,971.35		

## Browne Tract Work Plan

### Priority Projects

1. Repair and rebuild walking bridge
  - a. Trim walking path of the bridge
  - b. Increase the height of the bridge of the river crossing section.
  - c. Extend landing area in King and Queen to the upland portion.  
(Eliminate wet feet)
  
2. Cut hunting and walking trails trail on the King and Queen Side.  
Trails should be around 4 feet in width.
  - a. Use the hunting zone laminate map as a guide for locating trails. Trails should follow BLUE line 
  
3. Locate property placards around the entire Browne Tract owned by the Access Authority
  - a. Nail placards to the trees. Do not nail taught, give room for the tree to grow.
  - b. Space every 100 feet or so.
  
4. Establish Parking area at lower gate
  - a. Clear an area for 6 – 10 trucks
  - b. Can have multiple parking areas pull in parking or flat clear parking
  - c. Cover with gravel- large construction entrance stone
  - d. Pull up the gate and move the gate to other side of the parking area.
  
5. Assemble two man hunting stands and plastic hunting house
  - a. Locate area for hunting stands according to the Hunting Zone map (Same map used to locate the trails)
  - b. Clear a trail to the hunting stand
  - c. Clear a 50 yard shooting circle around each stand

Regional Origin of Registered Users of Browne Tract (# Users)



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Chief Patron: Morgan

[Item 481](#) #68h

**Nonstate Agencies**

**FY 06-07**

**FY 07-08**

State Grants to Nonstate Entities-Nonstate  
Agencies

\$70,000

\$0    GF

**Language:**

Page 418, line 4, strike "\$19,210,000" and insert "\$19,280,000".

Page 419, after line 49, insert:

"Middle Peninsula 70,000 0".

**Explanation:**

(This amendment provides \$70,000 in fiscal year 2007 from the general fund to the Middle Peninsula Planning District Commission, which serves as the fiscal agent for the Middle Peninsula Chesapeake Bay Public Access Authority. The general fund dollars will be used by the planning district commission to increase public access to the Chesapeake Bay in the seven Middle Peninsula localities that, collectively, form the Middle Peninsula Chesapeake Bay Public Access Authority. According to the Virginia Outdoors Plan, the Middle Peninsula does not currently have the sufficient public access to the Chesapeake Bay for boating and other water recreation activities.)

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