



## MIDDLE PENINSULA CHESAPEAKE BAY PUBLIC ACCESS AUTHORITY

### MEMORANDUM

**TO:** MPCBPAA  
**FROM:** Harrison P. Bresee III, PAA Staff  
**DATE:** February 5, 2014  
**RE:** February 14, 2014 MPCBPAA Meeting

This announcement serves as notice to call a meeting of the Public Access Authority on Friday, February 14, 2014 at or about 11 a.m. The meeting will be held in the MPPDC Regional Board Room in Saluda. Lunch will be provided.

If you have any questions, please call (804-758-2311) or email me ([hbresee@mppdc.com](mailto:hbresee@mppdc.com)) at your convenience.

### AGENDA

1. Call to Order
2. Approval of December 2013 Minutes
3. Financial Report
4. Public Comment
5. New Members/Election of Officers
6. Virginia Interactive update
7. Financial Assistance from TNC for legal cost
8. General Assembly Budget Amendment Update
9. Essex County
  - a. CZMA draft proposal for land donation / marketing
10. Gloucester County
  - a. Lands End/Capt. Sinclair Recreation Area Update
    - i. NFWF- Living Shoreline Proposal
    - ii.-DGIF Grant Application Discussion
11. Mathews County
  - a. Hall Donation Site Update
12. Middlesex County Donation Sites
  - a. New donation site update (Piankatank River)
  - b. Stampers Bay - DGIF Grant Application Discussion
13. King and Queen County
  - a. Haworth Update – NFWF grant possibility
14. King William County
  - a. TNC Land Transfer discussion
15. Other Business
16. Chairman Observations
17. Next Meeting: March 11, 2014
18. Adjourn

#### MEMBERS

##### Essex County

Hon. Margaret H. Davis

##### Gloucester County

Hon. Louise Theberge  
(Chair)

##### King and Queen County

Hon. Doris Morris

##### King William County

Mr. Trenton Funkhouser

##### Mathews County

Ms. Melinda Moran

##### Middlesex County

Hon. Carlton Revere

##### Town of Tappahannock

Mr. G. Gayle Belfield, Jr.

##### Town of Urbanna

Vacant

##### Town of West Point

Mr. John B. Edwards, Jr.

Saluda Professional Center

125 Bowden Street

P. O. Box 286

Saluda, VA 23149-0286

Phone: (804) 758-2311

FAX: (804) 758-3221

email:

[PublicAccess@mppdc.com](mailto:PublicAccess@mppdc.com)

MIDDLE PENINSULA CHESAPEAKE BAY PUBLIC ACCESS AUTHORITY  
MINUTES  
December 3, 2013  
Middle Peninsula Planning District Commission  
Saluda, Virginia

**1. Call to Order**

Attending: Mr. Reese Peck, Essex County, Mr. Tom Swatzwelder, King and Queen County, Ms. Melinda Moran, Mathews County, Mr. Matt Walker, Middlesex County, Mr. Trent Funkhouser, King William County, Mr. John Edwards, Town of West Point, Ms. Louise Theberge, Gloucester County, Mr. Jimmy Sydnor, Town of Tappahannock, and MPPDC Staff, Mr. Lewis Lawrence and Mr. Harrison P. Bresee III.

**2. Approval of October 2013 Minutes**

Chairman Louise Theberge requested a motion to approve the October 2013 minutes. Mr. Trent Funkhouser moved that the minutes be approved. Mr. Reese Peck seconded the motion. Chairman Louise Theberge asked for any discussion. Motion carried by unanimous vote.

**3. Approval of December 2013 Financial Report**

Chairman Louise Theberge requested a motion to approve the December 2013 financial report subject to audit. Mr. John Edwards moved that the financial report be approved. Mr. Jimmy Sydnor seconded the motion. Chairman Louise Theberge asked for any discussion. Motion carried by unanimous vote.

**4. Public Comment**

None.

**5. Virginia Interactive Update**

Mr. Lawrence updated the board on the progress of setting up a virtual reservation system for fees on the PAA lands. Virginia Interactive has a prototype demo in the works and expects their discount cost for developing the system would be approximately \$8,000.00. Mr. Lawrence noted that the retail cost for this system would be approximately \$40,000.00. Mr. Trent Funkhouser made a motion to: "Authorize staff to negotiate and sign a contract with Virginia Interactive." Ms. Melinda Moran seconded the motion. Chairman Louise Theberge asked for any discussion. Motion carried by unanimous vote.

**6. Overview of MPCBPAA properties via Google Maps**

Mr. Lawrence gave an overview of MPCBPAA properties that staff had created on Google Maps. Google Maps is a free software program and the properties were displayed on the computer in the meeting in real time. The use of Google Maps allowed those in attendance to see all the MPCBPAA properties in relation to each other geographically. Mr. Lawrence

discussed how there is potential to use Google Maps to show details of the properties in the future, such as allowed uses, fees, links to directions, location of trails and improvements on the properties, etc.

## **7. Essex County**

- a. Browne Tract – Mr. Bresee discussed his conversation with Mr. Cameron Dobbs, Virginia Conservation Officer. Mr. Dobbs stated that the Browne Tract was a great asset to the community that was responsibly used by the majority of hunters. He was concerned that duck hunting on the property was too intense and suggested that the MPCBPAA board consider limiting the days duck hunting was allowed on the property. The MPCBPAA board asked staff to work on this and, if deemed necessary, come back with a recommendation. No action taken.

## **8. Gloucester County**

- a. Lands End/Capt. Sinclair Recreation Area Update
  - i. Crew Team – no update on Crew Team board progress on finalizing a maintenance agreement for the roads and property.
  - ii. VDOT Recreation Access Area – Mr. Lawrence discussed this program which provides funding for VDOT road improvements for roads that end in a Recreation Access Area. Staff is in discussion with VDOT on what they can do to improve the road leading to the Cpt. Sinclair Recreation Area to mitigate the flooding issues. VDOT indicated that they could propose some options for improvements which would be eligible under the program.
  - iii. Rental of Lower portion of main house – Staff discussed the potential of renting the lower portion of the main house at Cpt. Sinclair Recreation Area. Mr. Trent Funkhouser made a motion to allow staff to proceed with renting the lower portion of the main house. Mr. Reese Peck seconded the motion. Chairman Louise Theberge asked for any discussion. Motion carried by unanimous vote.
- b. Perrin Wharf Update – Mr. Bresee discussed the Perrin Wharf Dock Slip application and Perrin Wharf Management Plan rules and regulations. Both documents were included in the December 2013 Agenda Packet. Mr. John Edwards made a motion to accept the documents as presented. Mr. Jimmy Sydnor seconded the motion. Chairman Louise Theberge asked for any discussion. Motion carried by unanimous vote.
- c. Aberdeen Creek Management Plan update –the Aberdeen Creek Management Plan update is on schedule. A preliminary draft report will be submitted to Gloucester County zoning staff for review in January. A final draft report with recommendations will be prepared in February and the final report will be completed in March 2014.

## **9. Mathews County**

### **a. New Donation Sites Update**

- i.** Dutchmans Property. A deed of gift for the property designated as “Revised Parcel 5” containing 5.25 acres in Mathews County, Virginia, on plat made by Lewis Land Surveying, PC, entitled “Plat of Property Line Adjustment and Division of One Parcel on Property of Dominion Land Investments, LLC To Be Known as Dutchman’s Point, Chesapeake District, Mathews County, Virginia, dated February 13, 2009, and recodred in the Clerk’s Office, Circuit Court, Mathews County, Virginia in Plat cabinet 1, Slide 47, Page 467”, between the James and Kelly Stuart Living Trust (Grantor) and the Middle Peninsula Chesapeake Bay Public Access Authority (Grantee), was made on the 10<sup>th</sup> day of October, 2013.
  - ii.** Sloop Creek. A deed of gift for the property known as Lot 1, containing 1.728 acres, as shown on a plat entitled “Map of Sloop Landing, Located in the Chesapeake Magisterial District, Mathews County, December 18, 2000 revised January 23, 2001, April 2, 2001, May 8, 2001 and July 7, 2001, (Circuit Court Clerk’s Office of the County of Mathews County Plat book 24, Pages 84 and 85), was made on the 22<sup>nd</sup> day of August, 2013 between BRC Company, L.L.C. (Grantor) and the Middle Peninsula Chesapeake Bay Public Access Authority (Grantee).
- b.** Hall Donation Site Update – Mr. Jim Smith and Scout representatives met with Hall property neighbors in December to discuss the project. PAA staff should receive a report from Mr. Smith in January.
- c.** Williams Wharf Update – Mr. Lawrence discussed the “No Trespass order” issued by the Mathews Land Conservancy to the adjoining land owner. A discussion was held concerning how the MPCBPAA, easement holder on the property, should respond to the conflict. The MPCBPAA Board recommended supporting the terms of the easement and monitoring the situation. No action was taken.

## **10. Middlesex County**

- a.** New Donation Site Update – Staff discussed the potential for the transfer of 17 acres on the Piankatank River outside of Deltaville from the Middle Peninsula Land Trust. Legal documents have not been delivered, but transfer appears to be moving forward. No action taken.

## **11. King and Queen County**

- a.** Haworth – no discussion or report offered
- b.** Clay Tract – no discussion or report offered

**12. King William County** - no discussion or report offered

**13. Other Business** - no discussion or report offered

**14. Chairman Observations**

None.

**15. Next Meeting**

The Next Middle Peninsula Chesapeake Bay Public Access Authority Meeting is scheduled for February 14, 2014 at 11:00 am in the Middle Peninsula Planning District Commission's Regional Board Room.

**16. Adjourn**

On a motion by Mr. John Edwards and seconded by Ms. Melinda Moran, and by unanimous vote, the meeting adjourned at 1:43 pm.

DRAFT

# Balance Sheet

Middle Peninsula Chesapeake Bay Public Access Authority

Period From : 07/01/13 to 01/31/14

Run Date: 2/3/14  
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## Assets:

10000	Checking	2,135.77
10100	LGIP	26,157.55
11001	Browne Tract	254,849.00
11002	Clay Tract	907,695.00
11003	Haworth Tract	174,000.00
11004	Hall Tract	305,700.00
11005	Shenk Property	226,500.00
11006	Lands End	1,423,600.00
11007	Perrin Wharf	16,151.00
11008	Sloop Landing	49,400.00
11009	Dutchmans Point	167,900.00

**Total Assets:** \$3,554,088.32

## Liabilities:

20000	Accounts Payable	1,742.10
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**Total Liabilities:** \$1,742.10

## Projects

30014	Administration_FY14	10,678.77
31003	Haworth Tract Administration	26,157.50
31006	Lands End Property Administration	-5,047.45
32000	Perrin Wharf Improvements	-1,100.80
32001	Sloop Landing	-4,318.50
32002	Dutchmans Point	-3,827.79
39000	General Fund Balance	3,529,804.49

**Total Projects** \$3,552,346.22

**Total Liabilities and Projects** 3,554,088.32

**Net Difference to be Reconciled** \$0.00

**Total Adjustment** \$0.00

**Unreconciled Balance** \$0.00

# Balance Sheet

Middle Peninsula Chesapeake Bay Public Access Authority

Period From : 07/01/13 to 01/31/14

Run Date: 2/3/14  
Run Time: 11:34:16 am  
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## Reconciling Items .....

(1) Paid Salaries are	0.00	
Timesheets show	0.00	
Difference		0.00
(2) Leave accrued this year	0.00	
(3) Fringe Pool is	0.00	
Fringe allocated	0.00	
Difference		0.00
(4) Indirect Pool is	0.00	
Indirect Allocated	0.00	
Difference		0.00

Total adjustments	<u>0.00</u>
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## Revenue and Expenditure Report by Project

Middle Peninsula Chesapeake Bay Public Access Autho

Run Date: 02/03/2014  
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Period 07/01/13 to 01/31/14

Project Code & Description	Budget	Prior Year	Current	YTD	Proj Tot	Un/Ovr	% Bud
<b>30014 Administration_FY14</b>							
				<b>Project Period</b>	07/01/2013	to 06/30/2014	
<b>Revenues</b>							
40200 Interest Income	50.00	0.00	0.00	0.20	0.20	49.80	0.40%
40211 Hunting Fees	1,600.00	0.00	25.00	1,100.00	1,100.00	500.00	68.75%
40213 Timber Sales	14,000.00	0.00	0.00	13,845.67	13,845.67	154.33	98.90%
Revenues	<u>15,650.00</u>	<u>0.00</u>	<u>25.00</u>	<u>14,945.87</u>	<u>14,945.87</u>	<u>704.13</u>	<u>95.50%</u>
<b>Expenses</b>							
53002 Supplies	0.00	0.00	0.00	5.25	5.25	-5.25	0.00%
53003 Meeting Supplies	0.00	0.00	0.00	99.18	99.18	-99.18	0.00%
56001 Consulting/Contractu	6,800.00	0.00	937.46	1,465.06	1,465.06	5,334.94	21.55%
56003 Accounting	3,125.00	0.00	12.00	109.84	109.84	3,015.16	3.51%
56004 Legal	5,000.00	0.00	0.00	1,776.88	1,776.88	3,223.12	35.54%
57900 Miscellaneous Expens	0.00	0.00	0.00	810.89	810.89	-810.89	0.00%
Expenses	<u>14,925.00</u>	<u>0.00</u>	<u>949.46</u>	<u>4,267.10</u>	<u>4,267.10</u>	<u>10,657.90</u>	<u>28.59%</u>
<b>Project Revenues:</b>	<u>15,650.00</u>	<u>0.00</u>	<u>25.00</u>	<u>14,945.87</u>	<u>14,945.87</u>	<u>704.13</u>	<u>95.50%</u>
<b>Project Expenses:</b>	<u>14,925.00</u>	<u>0.00</u>	<u>949.46</u>	<u>4,267.10</u>	<u>4,267.10</u>	<u>10,657.90</u>	<u>28.59%</u>
<b>Project Balance:</b>	<u>725.00</u>	<u>0.00</u>	<u>-924.46</u>	<u>10,678.77</u>	<u>10,678.77</u>		



## Revenue and Expenditure Report by Project

Middle Peninsula Chesapeake Bay Public Access Autho

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Period 07/01/13 to 01/31/14

Project Code & Description	Budget	Prior Year	Current	YTD	Proj Tot	Un/Ovr	% Bud
<b>31003 Haworth Tract Administration</b>				<b>Project Period</b>		<b>to</b>	
<b>Revenues</b>							
40200 Interest Income	0.00	0.00	2.12	5.68	5.68	-5.68	0.00%
40213 Timber Sales	16,000.00	0.00	0.00	30,760.85	30,760.85	-14,760.85	192.26%
Revenues	<u>16,000.00</u>	<u>0.00</u>	<u>2.12</u>	<u>30,766.53</u>	<u>30,766.53</u>	<u>-14,766.53</u>	<u>192.29%</u>
<b>Expenses</b>							
53004 Equipment	0.00	0.00	0.00	148.38	148.38	-148.38	0.00%
56001 Consulting/Contractu	0.00	0.00	0.00	4,460.65	4,460.65	-4,460.65	0.00%
Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,609.03</u>	<u>4,609.03</u>	<u>-4,609.03</u>	<u>0.00%</u>
<b>Project Revenues:</b>	<u>16,000.00</u>	<u>0.00</u>	<u>2.12</u>	<u>30,766.53</u>	<u>30,766.53</u>	<u>-14,766.53</u>	<u>192.29%</u>
<b>Project Expenses:</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,609.03</u>	<u>4,609.03</u>	<u>-4,609.03</u>	<u>0.00%</u>
<b>Project Balance:</b>	<u>16,000.00</u>	<u>0.00</u>	<u>2.12</u>	<u>26,157.50</u>	<u>26,157.50</u>		

## Revenue and Expenditure Report by Project

Middle Peninsula Chesapeake Bay Public Access Autho

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Period 07/01/13 to 01/31/14

Project Code & Description	Budget	Prior Year	Current	YTD	Proj Tot	Un/Ovr	% Bud
<b>31006 Lands End Property Administration</b>				<b>Project Period</b>		<b>to</b>	
<b>Revenues</b>							
40212 Rental Income	12,960.00	1,080.00	0.00	5,616.00	6,696.00	6,264.00	51.67%
40213 Timber Sales	8,000.00	0.00	0.00	0.00	0.00	8,000.00	0.00%
Revenues	20,960.00	1,080.00	0.00	5,616.00	6,696.00	14,264.00	31.95%
<b>Expenses</b>							
52100 Property Insurance	2,007.00	2,007.00	0.00	0.00	2,007.00	0.00	100.00%
52101 Facilities Maintenanc	0.00	1,690.75	0.00	1,065.00	2,755.75	-2,755.75	0.00%
52102 Flood Insurance	9,330.00	0.00	0.00	3,767.00	3,767.00	5,563.00	40.38%
52110 Utilities	600.00	403.56	55.92	120.06	523.62	76.38	87.27%
55000 Workshops/Conferen	0.00	0.00	0.00	50.00	50.00	-50.00	0.00%
56001 Consulting/Contractu	5,000.00	0.00	0.00	5,175.77	5,175.77	-175.77	103.52%
56004 Legal	0.00	5,159.13	0.00	485.62	5,644.75	-5,644.75	0.00%
57900 Miscellaneous Expens	0.00	107.98	0.00	0.00	107.98	-107.98	0.00%
Expenses	16,937.00	9,368.42	55.92	10,663.45	20,031.87	-3,094.87	118.27%
<b>Project Revenues:</b>	20,960.00	1,080.00	0.00	5,616.00	6,696.00	14,264.00	31.95%
<b>Project Expenses:</b>	16,937.00	9,368.42	55.92	10,663.45	20,031.87	-3,094.87	118.27%
<b>Project Balance:</b>	4,023.00	-8,288.42	-55.92	-5,047.45	-13,335.87		

## Revenue and Expenditure Report by Project

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Period 07/01/13 to 01/31/14

Project Code & Description	Budget	Prior Year	Current	YTD	Proj Tot	Un/Ovr	% Bud
<b>31007 Hall Property Administration</b>					<b>Project Period</b>	<b>07/01/2013 to 06/30/2014</b>	
<b>Expenses</b>							
56004 Legal	0.00	3,418.09	0.00	0.00	3,418.09	-3,418.09	0.00%
Expenses	<u>0.00</u>	<u>3,418.09</u>	<u>0.00</u>	<u>0.00</u>	<u>3,418.09</u>	<u>-3,418.09</u>	<u>0.00%</u>
<b>Project Revenues:</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
<b>Project Expenses:</b>	<u>0.00</u>	<u>3,418.09</u>	<u>0.00</u>	<u>0.00</u>	<u>3,418.09</u>	<u>-3,418.09</u>	<u>0.00%</u>
<b>Project Balance:</b>	<u>0.00</u>	<u>-3,418.09</u>	<u>0.00</u>	<u>0.00</u>	<u>-3,418.09</u>		

## Revenue and Expenditure Report by Project

Middle Peninsula Chesapeake Bay Public Access Autho

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Period 07/01/13 to 01/31/14

Project Code & Description	Budget	Prior Year	Current	YTD	Proj Tot	Un/Ovr	% Bud
<b>32000 Perrin Wharf Improvements</b>							
				<b>Project Period</b>	07/01/2013	to	09/30/2013
<b>Revenues</b>							
40000 Agency Matching Fu	200.00	0.00	0.00	0.00	0.00	200.00	0.00%
40100 DEQ (CZM)	6,000.00	0.00	0.00	6,000.00	6,000.00	0.00	100.00%
Revenues	<u>6,200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>6,000.00</u>	<u>6,000.00</u>	<u>200.00</u>	<u>96.77%</u>
<b>Expenses</b>							
56001 Consulting/Contractu	325.00	0.00	0.00	364.80	364.80	-39.80	112.25%
56006 Construction	5,476.00	0.00	0.00	6,676.00	6,676.00	-1,200.00	121.91%
56007 Fees & Permits	0.00	0.00	0.00	60.00	60.00	-60.00	0.00%
57900 Miscellaneous Expens	399.00	0.00	0.00	0.00	0.00	399.00	0.00%
Expenses	<u>6,200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>7,100.80</u>	<u>7,100.80</u>	<u>-900.80</u>	<u>114.53%</u>
<b>Project Revenues:</b>	<u>6,200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>6,000.00</u>	<u>6,000.00</u>	<u>200.00</u>	<u>96.77%</u>
<b>Project Expenses:</b>	<u>6,200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>7,100.80</u>	<u>7,100.80</u>	<u>-900.80</u>	<u>114.53%</u>
<b>Project Balance:</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>-1,100.80</u>	<u>-1,100.80</u>		

## Revenue and Expenditure Report by Project

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Period 07/01/13 to 01/31/14

Project Code & Description	Budget	Prior Year	Current	YTD	Proj Tot	Un/Ovr	% Bud
<b>32001 Sloop Landing</b>				<b>Project Period</b>	10/11/2013	to 06/30/2014	
<b>Expenses</b>							
56004 Legal	0.00	0.00	0.00	4,318.50	4,318.50	-4,318.50	0.00%
Expenses	0.00	0.00	0.00	4,318.50	4,318.50	-4,318.50	0.00%
<b>Project Revenues:</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Project Expenses:</b>	0.00	0.00	0.00	4,318.50	4,318.50	-4,318.50	0.00%
<b>Project Balance:</b>	0.00	0.00	0.00	-4,318.50	-4,318.50		

## Revenue and Expenditure Report by Project

Middle Peninsula Chesapeake Bay Public Access Autho

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Period 07/01/13 to 01/31/14

Project Code & Description	Budget	Prior Year	Current	YTD	Proj Tot	Un/Ovr	% Bud
<b>32002 Dutchmans Point</b>				<b>Project Period</b>		<b>to</b>	
<b>Expenses</b>							
56004 Legal	0.00	0.00	0.00	3,827.79	3,827.79	-3,827.79	0.00%
Expenses	0.00	0.00	0.00	3,827.79	3,827.79	-3,827.79	0.00%
<b>Project Revenues:</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Project Expenses:</b>	0.00	0.00	0.00	3,827.79	3,827.79	-3,827.79	0.00%
<b>Project Balance:</b>	0.00	0.00	0.00	-3,827.79	-3,827.79		
<b>Report Total:</b>			-978.26	22,541.73			

## Revenue and Expenditure Report by Element

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Period 07/01/13 to 01/31/14

### 30014 Administration\_FY14

Project Period 07/01/2013 to 06/30/2014

Element Code & Description	Budget	Prior Year	Current	YTD	Proj Tot	Un/Ovr	% Bud
<b>Revenues</b>							
40200 Interest Income	50.00	0.00	0.00	0.20	0.20	49.80	0.40%
40211 Hunting Fees	1,600.00	0.00	25.00	1,100.00	1,100.00	500.00	68.75%
40213 Timber Sales	14,000.00	0.00	0.00	13,845.67	13,845.67	154.33	98.90%
Revenues	15,650.00	0.00	25.00	14,945.87	14,945.87	704.13	95.50%
Balance:	15,650.00	0.00	25.00	14,945.87	14,945.87		
<b>300140 FY14 General Admin</b>							
<b>Expenses</b>							
53002 Supplies	0.00	0.00	0.00	5.25	5.25	-5.25	0.00%
53003 Meeting Supplies	0.00	0.00	0.00	99.18	99.18	-99.18	0.00%
56001 Consulting/Contractual	6,800.00	0.00	937.46	1,465.06	1,465.06	5,334.94	21.55%
56003 Accounting	3,125.00	0.00	12.00	109.84	109.84	3,015.16	3.51%
56004 Legal	5,000.00	0.00	0.00	1,776.88	1,776.88	3,223.12	35.54%
57900 Miscellaneous Expense	0.00	0.00	0.00	810.89	810.89	-810.89	0.00%
Expenses	14,925.00	0.00	949.46	4,267.10	4,267.10	10,657.90	28.59%
Balance:	-14,925.00	0.00	-949.46	-4,267.10	-4,267.10		
<b>Project Revenues:</b>	15,650.00	0.00	25.00	14,945.87	14,945.87	704.13	95.50%
<b>Project Expense:</b>	14,925.00	0.00	949.46	4,267.10	4,267.10	10,657.90	28.59%
<b>Project Balance:</b>	725.00	0.00	-924.46	10,678.77	10,678.77		

## Revenue and Expenditure Report by Element

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Middle Peninsula Chesapeake Bay Public Access Autho

Period 07/01/13 to 01/31/14

31003 Haworth Tract Administration		Project Period						
		to						
Element Code & Description	Budget	Prior Year	Current	YTD	Proj Tot	Un/Ovr	% Bud	
<b>310030 Haworth Tract Administration</b>								
<b>Revenues</b>								
40200 Interest Income	0.00	0.00	2.12	5.68	5.68	-5.68	0.00%	
40213 Timber Sales	16,000.00	0.00	0.00	30,760.85	30,760.85	-14,760.85	192.26%	
Revenues	<u>16,000.00</u>	<u>0.00</u>	<u>2.12</u>	<u>30,766.53</u>	<u>30,766.53</u>	<u>-14,766.53</u>	<u>192.29%</u>	
<b>Expenses</b>								
53004 Equipment	0.00	0.00	0.00	148.38	148.38	-148.38	0.00%	
56001 Consulting/Contractual	0.00	0.00	0.00	4,460.65	4,460.65	-4,460.65	0.00%	
Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,609.03</u>	<u>4,609.03</u>	<u>-4,609.03</u>	<u>0.00%</u>	
Balance:	<u>16,000.00</u>	<u>0.00</u>	<u>2.12</u>	<u>26,157.50</u>	<u>26,157.50</u>			
<b>Project Revenues:</b>	<u>16,000.00</u>	<u>0.00</u>	<u>2.12</u>	<u>30,766.53</u>	<u>30,766.53</u>	<u>-14,766.53</u>	<u>192.29%</u>	
<b>Project Expense:</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,609.03</u>	<u>4,609.03</u>	<u>-4,609.03</u>	<u>0.00%</u>	
<b>Project Balance:</b>	<u>16,000.00</u>	<u>0.00</u>	<u>2.12</u>	<u>26,157.50</u>	<u>26,157.50</u>			



## Revenue and Expenditure Report by Element

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Middle Peninsula Chesapeake Bay Public Access Autho

Period 07/01/13 to 01/31/14

<b>31006 Lands End Property Administration</b>		<b>Project Period</b>			to		
<b>Element Code &amp; Description</b>	<b>Budget</b>	<b>Prior Year</b>	<b>Current</b>	<b>YTD</b>	<b>Proj Tot</b>	<b>Un/Ovr</b>	<b>% Bud</b>
<b>310060 Lands End Tenant House Admin</b>							
<b>Revenues</b>							
40212 Rental Income	12,960.00	1,080.00	0.00	5,616.00	6,696.00	6,264.00	51.67%
Revenues	<u>12,960.00</u>	<u>1,080.00</u>	<u>0.00</u>	<u>5,616.00</u>	<u>6,696.00</u>	<u>6,264.00</u>	<u>51.67%</u>
<b>Expenses</b>							
52101 Facilities Maintenance	0.00	0.00	0.00	990.00	990.00	-990.00	0.00%
52102 Flood Insurance	9,330.00	0.00	0.00	1,553.00	1,553.00	7,777.00	16.65%
52110 Utilities	0.00	0.00	0.00	-33.81	-33.81	33.81	0.00%
Expenses	<u>9,330.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,509.19</u>	<u>2,509.19</u>	<u>6,820.81</u>	<u>26.89%</u>
Balance:	<u>3,630.00</u>	<u>1,080.00</u>	<u>0.00</u>	<u>3,106.81</u>	<u>4,186.81</u>		
<b>310061 Lands End Main House</b>							
<b>Revenues</b>							
40213 Timber Sales	8,000.00	0.00	0.00	0.00	0.00	8,000.00	0.00%
Revenues	<u>8,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,000.00</u>	<u>0.00%</u>
<b>Expenses</b>							
52100 Property Insurance	2,007.00	2,007.00	0.00	0.00	2,007.00	0.00	100.00%
52101 Facilities Maintenance	0.00	1,690.75	0.00	75.00	1,765.75	-1,765.75	0.00%
52102 Flood Insurance	0.00	0.00	0.00	2,214.00	2,214.00	-2,214.00	0.00%
52110 Utilities	600.00	403.56	55.92	153.87	557.43	42.57	92.91%
55000 Workshops/Conferences	0.00	0.00	0.00	50.00	50.00	-50.00	0.00%
56004 Legal	0.00	5,159.13	0.00	485.62	5,644.75	-5,644.75	0.00%
57900 Miscellaneous Expense	0.00	107.98	0.00	0.00	107.98	-107.98	0.00%
Expenses	<u>2,607.00</u>	<u>9,368.42</u>	<u>55.92</u>	<u>2,978.49</u>	<u>12,346.91</u>	<u>-9,739.91</u>	<u>473.61%</u>
Balance:	<u>5,393.00</u>	<u>-9,368.42</u>	<u>-55.92</u>	<u>-2,978.49</u>	<u>-12,346.91</u>		
<b>310062 Lands End Master Plan Matching Funds</b>							
<b>Expenses</b>							
56001 Consulting/Contractual	5,000.00	0.00	0.00	5,175.77	5,175.77	-175.77	103.52%
Expenses	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,175.77</u>	<u>5,175.77</u>	<u>-175.77</u>	<u>103.52%</u>
Balance:	<u>-5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>-5,175.77</u>	<u>-5,175.77</u>		

## Revenue and Expenditure Report by Element

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Middle Peninsula Chesapeake Bay Public Access Autho

Period 07/01/13 to 01/31/14

31006 Lands End Property Administration		Project Period		to			
Element Code & Description	Budget	Prior Year	Current	YTD	Proj Tot	Un/Ovr	% Bud
<b>Project Revenues:</b>	20,960.00	1,080.00	0.00	5,616.00	6,696.00	14,264.00	31.95%
<b>Project Expense:</b>	16,937.00	9,368.42	55.92	10,663.45	20,031.87	-3,094.87	118.27%
<b>Project Balance:</b>	4,023.00	-8,288.42	-55.92	-5,047.45	-13,335.87		

# Revenue and Expenditure Report by Element

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Period 07/01/13 to 01/31/14

**31007 Hall Property Administration**

**Project Period** 07/01/2013 to 06/30/2014

<u>Element Code &amp; Description</u>	<u>Budget</u>	<u>Prior Year</u>	<u>Current</u>	<u>YTD</u>	<u>Proj Tot</u>	<u>Un/Ovr</u>	<u>% Bud</u>
<b>310070 Hall Property Administration</b>							
<u>Expenses</u>							
56004 Legal	0.00	3,418.09	0.00	0.00	3,418.09	-3,418.09	0.00%
Expenses	0.00	3,418.09	0.00	0.00	3,418.09	-3,418.09	0.00%
Balance:	0.00	-3,418.09	0.00	0.00	-3,418.09		
<b>Project Revenues:</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Project Expense:</b>	0.00	3,418.09	0.00	0.00	3,418.09	-3,418.09	0.00%
<b>Project Balance:</b>	0.00	-3,418.09	0.00	0.00	-3,418.09		

## Revenue and Expenditure Report by Element

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Period 07/01/13 to 01/31/14

### 32000 Perrin Wharf Improvements

Project Period 07/01/2013 to 09/30/2013

Element Code & Description	Budget	Prior Year	Current	YTD	Proj Tot	Un/Ovr	% Bud
<b>Revenues</b>							
40000 Agency Matching Funds	200.00	0.00	0.00	0.00	0.00	200.00	0.00%
40100 DEQ (CZM)	6,000.00	0.00	0.00	0.00	0.00	6,000.00	0.00%
Revenues	6,200.00	0.00	0.00	0.00	0.00	6,200.00	0.00%
Balance:	6,200.00	0.00	0.00	0.00	0.00	0.00	
<b>320001 Perrin Wharf Task #52</b>							
<b>Revenues</b>							
40100 DEQ (CZM)	0.00	0.00	0.00	6,000.00	6,000.00	-6,000.00	0.00%
Revenues	0.00	0.00	0.00	6,000.00	6,000.00	-6,000.00	0.00%
<b>Expenses</b>							
56001 Consulting/Contractual	325.00	0.00	0.00	364.80	364.80	-39.80	112.25%
56006 Construction	5,476.00	0.00	0.00	6,676.00	6,676.00	-1,200.00	121.91%
56007 Fees & Permits	0.00	0.00	0.00	60.00	60.00	-60.00	0.00%
57900 Miscellaneous Expense	399.00	0.00	0.00	0.00	0.00	399.00	0.00%
Expenses	6,200.00	0.00	0.00	7,100.80	7,100.80	-900.80	114.53%
Balance:	-6,200.00	0.00	0.00	-1,100.80	-1,100.80		
<b>Project Revenues:</b>	6,200.00	0.00	0.00	6,000.00	6,000.00	200.00	96.77%
<b>Project Expense:</b>	6,200.00	0.00	0.00	7,100.80	7,100.80	-900.80	114.53%
<b>Project Balance:</b>	0.00	0.00	0.00	-1,100.80	-1,100.80		

## Revenue and Expenditure Report by Element

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Middle Peninsula Chesapeake Bay Public Access Autho

Period 07/01/13 to 01/31/14

### 32001 Sloop Landing

Project Period 10/11/2013 to 06/30/2014

Element Code & Description	Budget	Prior Year	Current	YTD	Proj Tot	Un/Ovr	% Bud
<b>320010 Sloop Landing Management</b>							
<u>Expenses</u>							
56004 Legal	0.00	0.00	0.00	4,318.50	4,318.50	-4,318.50	0.00%
Expenses	0.00	0.00	0.00	4,318.50	4,318.50	-4,318.50	0.00%
Balance:	0.00	0.00	0.00	-4,318.50	-4,318.50		
<b>Project Revenues:</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Project Expense:</b>	0.00	0.00	0.00	4,318.50	4,318.50	-4,318.50	0.00%
<b>Project Balance:</b>	0.00	0.00	0.00	-4,318.50	-4,318.50		

# Revenue and Expenditure Report by Element

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Middle Peninsula Chesapeake Bay Public Access Autho

Period 07/01/13 to 01/31/14

32002 Dutchmans Point		Project Period			to			
Element Code & Description	Budget	Prior Year	Current	YTD	Proj Tot	Un/Ovr	% Bud	
<b>320020 Dutchmans Point Management</b>								
<u>Expenses</u>								
56004 Legal	0.00	0.00	0.00	3,827.79	3,827.79	-3,827.79	0.00%	
Expenses	0.00	0.00	0.00	3,827.79	3,827.79	-3,827.79	0.00%	
Balance:	0.00	0.00	0.00	-3,827.79	-3,827.79			
<b>Project Revenues:</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
<b>Project Expense:</b>	0.00	0.00	0.00	3,827.79	3,827.79	-3,827.79	0.00%	
<b>Project Balance:</b>	0.00	0.00	0.00	-3,827.79	-3,827.79			
<b>Report Total:</b>			-978.26	22,541.73				

**From:** Senator Tommy Norment [<mailto:district03@senate.virginia.gov>]  
**Sent:** Thursday, December 19, 2013 1:38 PM  
**To:** Lewie Lawrence  
**Subject:** Re: Del Hodges:-- 2014 Budget Amendment DOC -

Mr. Lawrence,

Good afternoon and i hope this finds you well. Senator Norment would be happy to submit the following budget Amendment for the Middle Peninsula Chesapeake Bay Public Access Authority. Please let me know any additional information that may be helpful or if any changes occur. Thank you

Kalia Sokos

Legislative Aide



# House Appropriations Committee 2014 Session Nonstate Agency Budget Amendment Request Form

\*\*\* The deadline to submit completed forms is 5:00 p.m. FRIDAY, JANUARY 10, 2014 \*\*\*

Patron: Delegate Keith Hodges \_\_\_\_\_  
(Print name of Delegate) (Signature of Delegate)

### 1.) Provide the name, mailing address, & contact information of the requesting nonstate agency

Legal Name: **Middle Peninsula Chesapeake Bay Public Access Authority** § 15.2-6600

Mailing Address: P.O. Box 286 Saluda Va

501 (c) (3) Federal Tax Exemption Number: 262009058 \_\_\_\_\_

- Corporation  
   Foundation  
   Authority  
   Partnership  
   Political subdivision  
  Other: please explain \_\_\_\_\_

Legal status of nonstate agency / organization: Note: § 2.2-1505, Code of Virginia, defines nonstate agencies as "any public or private foundation, authority, institute, museum, corporation or similar organization that is not a unit of state government or political subdivision of the Commonwealth as established by general law or special act. It shall not include any such entity that receives state funds as a subgrantee of a state agency or through a state grant-in-aid program authorized by law. Except as provided in §§ 23-38.11 through 23-38.18, no state funds shall be appropriated to, or expended for, a private institution of higher education or religious organization."

Contact Person for Nonstate Agency: Lewis L Lawrence \_\_\_\_\_

Title: Secretary for the Authority \_\_\_\_\_

Business address: P.O. Box 286 Saluda VA 23149 \_\_\_\_\_

Telephone number: 804-758-2311 \_\_\_\_\_ Fax number: 804-758-3221 \_\_\_\_\_

E-mail address: LLawrence@mppdc.com \_\_\_\_\_

### 2.) Indicate the amount of general fund money being requested

Please circle the House Bill that your budget amendment request relates to: **HB29** (or) **HB30**  
\$150,000 \_\_\_\_\_

### 3.) Select the region of Virginia that the funding will be spent or will benefit from this request

- Northern Virginia  
   Central Virginia  
   Tidewater  
   Valley  
  Piedmont  
   Roanoke / Lynchburg  
   Southside  
   Southwest  
  Statewide

### 4.) Explanation of Amendment - provide information to support the need and reason for this request

To continue the Middle Peninsula Chesapeake Bay Public Access Authority's effort to increase public access to the waterways of the Chesapeake Bay in the Middle Peninsula of Virginia. According to the Virginia Outdoors Plan, the Middle Peninsula has insufficient public access to the Chesapeake Bay for boating and other recreation activities. In FY 2013, the Authority received private land donation of 21 deeds to waterfront properties and another 3 donations in FY2014. Several private donations are pending as of December, 2013. The Authority needs funding to provide for legal acquisition costs of new donations and for management of its holdings to increase public water access to the Bay.



The Authority requests an exemption for match requirements as the Authority relies solely on grant funds and limited service fees for operations. Without state funding the Authority will be unable to accept and manage any additional private waterfront land donations. Pending private waterfront land donations are valued in excess of \$1,000,000 and are located in Middlesex and Mathews county.

**5.) Identify the source(s) and amount(s) of matching funds required for this budget amendment request**

Note: §§ 2.2-1505 and 10.1-2213, Code of Virginia, require nonstate agencies to provide matching funds from local or private sources in an amount at least equal to any appropriation approved by the General Assembly. However, the matching funds requirement does not solely require the use of cash. In-kind contributions, such as construction materials, may also be used to satisfy this requirement.

From time to time, exemptions from the matching requirements included in the Code of Virginia and Appropriations Act have been granted for special circumstances. If you believe a special circumstance may exist, please include the reason for such a request in section 4 - explanation of amendment.

Source of Funds	Description of Funds	Date Funds Available	Amount
Exemption requested-see #4			\$
			\$
			\$
			\$
			\$
			\$

**6.) Describe the total operating budget and the number of positions employed by the nonstate agency for which funding is sought.**

Budget - Source of Funding	FY 2013 Actual	FY 2014 Estimate	FY 2015 Estimate
Coastal Zone Management Program (NOAA)	\$0	\$ 6000	\$0
Fees (Hunting, Rent, Tie-ups)	\$2255	\$13146	\$15000(partially restricted)
*Timber Sales (restricted for use only on specific properties)	\$0	\$ 44607 (restricted)	\$ 60000 (restricted)

*\*Please note that timbering revenue is restricted and can only be used for management of property from which the timber was harvested.*

Employees - Positions / Staff	FY 2013 Actual	FY 2014 Estimate	FY 2015 Estimate
Full-time positions	0	0	0
Part-time positions	0	0	0

Volunteers positions	0	0	0
<b>Total</b>			

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Adams	Hester	O'Bannon
Albo	Hodges	O'Quinn
Anderson	Hope	Orrock
Austin	Howell, A.T.	Peace
Bacote	Howell, W.J.	Plum
Bell, R.P.	Hugo	Pogge
Bell, R.B.	Ingram	Poindexter
Berg	James	Ramadan
Brink	Joannou	Ransone
Bulova	Jones	Robinson
Byron	Keam	Rush
Campbell	Kilgore	Rust
Carr	Knight	Scott
Chafin	Kory	Sickles
Cline	Krupicka	Simon
Cole	Landes	Spruill
Comstock	LaRock	Stolle
Cox	Leftwich	Surovell
Dance	LeMunyon	Taylor
Davis	Lewis	Torian
DeSteph	Lingamfelter	Toscano
Edmunds	Lopez	Tyler
Fariss	Loupassi	Villanueva
Farrell	Marshall, D.W.	Ward
Filler-Corn	Marshall, R.G.	Ware, O.
Fowler	Mason	Ware, R.L.

Futrell	Massie	Watts
Garrett	McClellan	Webert
Gilbert	McQuinn	Wilt
Greason	Miller	Wright
Habeeb	Minchew	Yancey
Head	Morefield	Yost
Helsel	Morris	
Herring	Morrissey	



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E-mail address: LLawrence@mppdc.com \_\_\_\_\_

### 2.) Indicate the amount of general fund money being requested

Please circle the House Bill that your budget amendment request relates to: **HB29** (or) **HB30**  
\$150,000 \_\_\_\_\_

### 3.) Select the region of Virginia that the funding will be spent or will benefit from this request

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			\$
			\$
			\$
			\$
			\$

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Part-time positions	0	0	0

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Austin	Howell, A.T.	Peace
Bacote	Howell, W.J.	Plum
Bell, R.P.	Hugo	Pogge
Bell, R.B.	Ingram	Poindexter
Berg	James	Ramadan
Brink	Joannou	Ransone
Bulova	Jones	Robinson
Byron	Keam	Rush
Campbell	Kilgore	Rust
Carr	Knight	Scott
Chafin	Kory	Sickles
Cline	Krupicka	Simon
Cole	Landes	Spruill
Comstock	LaRock	Stolle
Cox	Leftwich	Surovell
Dance	LeMunyon	Taylor
Davis	Lewis	Torian
DeSteph	Lingamfelter	Toscano
Edmunds	Lopez	Tyler
Fariss	Loupassi	Villanueva
Farrell	Marshall, D.W.	Ward
Filler-Corn	Marshall, R.G.	Ware, O.
Fowler	Mason	Ware, R.L.

Futrell	Massie	Watts
Garrett	McClellan	Webert
Gilbert	McQuinn	Wilt
Greason	Miller	Wright
Habeeb	Minchew	Yancey
Head	Morefield	Yost
Helsel	Morris	
Herring	Morrissey	